

## Children and Family Ministry Lead

### 22.5 hours a week

An exciting opportunity has arisen to join the staff team at Community Church to help build on the existing Children's Ministry for the 0-10's and their families within Community Church.

#### Main responsibilities:

To oversee Sunday CCK activities and classes, plan and prep curriculum which is to be used in a variety of settings.

Coordinate volunteers, team meetings and training - Feedback to elders and trustees.

Attend weekly staff prayer meetings and monthly staff training

To facilitate the running of small groups twice monthly on zoom.

Prepare and work within budgets

Responsible to designated Elder

Coordinate twice monthly discipleship meetings with the 5-10's (midweek)

Discipleship of specific children - twice weekly or negotiable with families

Create, prepare and lead family events three times a year

#### Key projects:

Oversee Sunday Kids Work at Community Church

Hours: 22.5 hours per week

Location: Primarily based in Chafford Hundred with some work undertaken at various locations

Salary: £15,600 (£26,000 FTE)

Contract Type: Permanent

Start Date: Negotiable

#### Person Specification

- **Essential**  
A committed Christian who is keen to see transformation in the lives of families in the congregation who is part of, or willing to join Community Church
- A genuine desire and enthusiasm for leading children into a close personal relationship with Jesus Christ and their ongoing discipleship.
- Passionate about working with children and families
- Experience in engaging with children and parents
- Knowledge and or experience of Child Development 0-10's
- Experience in preparing and delivering Bible based lessons plans
- Ability to work on own initiative
- Ability to think creatively and generate innovative ideas
- Excellent written and verbal communication skills
- Strong interpersonal skills
- Knowledge of safeguarding practices

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#### **Desirable**

- Experience in leading a volunteer team
- Own transport and willingness to use own vehicle
- Awareness of culture and issues surrounding 0-10's
- Knowledge or experience in managing challenging behaviour
- Knowledge or experience in working with children with additional needs and their families
- Suitable children's work qualification

The successful candidate will be required to undergo a DBS check, attend safeguarding training and to provide two satisfactory references. They may also be requested to undergo training in First Aid, Food Safety and/or Health & Safety.

#### **To apply:**

Please submit your CV, together with a covering letter by midnight Monday 6th September 2021.

Applications should be submitted by post or email using the contact details below.

Email: [sharon.bartels@mycommunitychurch.org.uk](mailto:sharon.bartels@mycommunitychurch.org.uk)

Post: Mrs S Bartels, Community Church, First Floor, Unit 2, Lakeside Business Village, Fleming Road, Chafford Hundred, RM16 6EW

In line with Community Church's recruitment procedure, each candidate's application will be anonymised before being scored against each of the job specification criteria. For this reason, please outline how you meet each of the criteria as part of your application, not relying on any prior knowledge the panel may or may not have of you.

Highest scoring candidates will be invited to interview.