

180 Children's Projects Lead

[15 hours per week]

Job Description

An exciting opportunity to join The 180 Project Team to help us to develop our community outreach programmes focusing on under 11s

The 180 Project aims to facilitate positive social, economic and educational change in their communities. With the introduction of this brand new role we will see families of under 11s supported through the use of community groups & programmes, where families and their children can access excellent quality activities, simple Bible teaching and support by way of offered prayer and conversations.

Key Project (s):	Community Toddler Groups (Chafford Hundred and Chadwell), primary School mentoring and Prayerspaces in schools.
Hours:	15 hours per week
Location:	Community Church Offices plus venues and schools across Thurrock
Salary:	£9,600 p.a. (£24,000 FTE)
Contract Type:	12 month contract
Start Date:	Negotiable

Main Responsibilities

- To lead all community based children's work on behalf of Community Church
 - To undertake all administration for, plan, prepare and run community toddler groups
 - To develop and coordinate our responses to other community needs which may include but are not limited to, primary school mentoring programme, Prayer Spaces in Schools, Parenting programmes, one to one reading
- To Liaise with 180 Family Worker to support families where needed.
- Recruit, lead and manage a volunteer team
 - recruiting new team members in line safe recruitment policy
 - coordinating volunteers and team members
 - training volunteers
- Prepare reports and feedback for Leaders, Elders and Trustees
- Prepare and manage budgets for projects
- Participate in staff prayer meetings weekly and monthly staff training

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Person Specification

Essential

- A committed Christian who is keen to see transformation in the lives of families in the community who is part of, or willing to join Community Church
- Experience of delivering community-based children's work
- Experience in engaging with parents, schools and other organisations
- Strong interpersonal skills
- Passionate about working with children
- Experience in preparing and delivering toddler sessions for young children
- Ability to work as part of a team and on own initiative
- Ability to think creatively and generate innovative ideas
- Excellent written and verbal communication skills with the ability to adapt to different age groups
- Experience of leading a team effectively
- Knowledge of safeguarding policies and procedures
- UK Driving License and own vehicle

Desirable

- Some experience of working with vulnerable children and families
- Relevant qualification relating to children or community development
- Experience of mentoring young people in a school environment

The successful candidate will be required to undergo a DBS check, attend safeguarding training and to provide two satisfactory references. They may also be requested to undergo training in First Aid, Food Safety and/or Health & Safety.

To apply:

Please submit your CV, together with a covering letter by midnight Monday 6th September 2021.

Applications should be submitted by post or email using the contact details below.



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Email: sharon.bartels@mycommunitychurch.org.uk

Post: Mrs S Bartels, Community Church, First Floor, Unit 2, Lakeside Business Village, Fleming Road, Chafford Hundred, RM16 6EW

In line with Community Church's recruitment procedure, each candidate's application will be anonymised before being scored against each of the job specification criteria. For this reason, please outline how you meet each of the criteria as part of your application, not relying on any prior knowledge the panel may or may not have of you.

Highest scoring candidates will be invited to interview.