

COVID Risk Assessment for Harris Academy Chafford Hundred


As we look to return to in-person services, even though the government has lifted all restrictions, we feel that we have a responsibility to ensure the safety of our congregations.

The following list of measures are being considered to be put in place at our CCCH site but can be used & adapted for other sites, as thought necessary by the individual site leaders.

As people arrive:

- Entrance will be via the main doors accessed from the car park. Notice on the upper entrance to indicate this.
- Welcome team outside to greet people and inform them of measures in place.
- Tables with traffic light stickers & pens
 - Red sticker – I'm still quite nervous, no hugs or handshakes please
 - Orange sticker – I'm still a bit nervous, please ask before you hug me or shake my hand
 - Green sticker – I'm not nervous. I am happy to shake your hand or give you a hug
- Masks will be worn once people enter the building
- Hand sanitizer will be available at the entrance, bottom of main stairs, at the entrance of the main hall and at the beginning of the main corridor to the kid's/youth work area

In the main hall, with all of these measures, our concern is the amount of people in the hall with limited ventilation:

- Ventilation
 - Open all the top windows.
 - Fire doors at the 'stage end' can be opened (although we also need to be mindful of the noise level for the neighbours)
- Seating (with these measures in place it is estimated that for the 1st week we can seat approximately 170 people. 2nd & 3rd weeks will be different as seating will be side on)
 - Wider gaps between each row of chairs – at least 1m
 - Once an individual/family group has been seated a  sign will be placed on the 2 chairs either side to ensure social distancing.
 - Masks will be worn at all times
- Singing – this is allowed! The wearing of masks once seated and during singing will be personal choice.

After the service:

- Everyone will be encouraged to move outside to socialise
- Refreshments (if served) will be outside under the covered area. To limit contact with high contact areas:
 - Disposable cups will be used
 - People will help themselves to teabags, coffee & sugar
 - Servers will dispense hot water from flasks
 - There will be no biscuits or food

It has been decided that refreshments will not be available during September.

Cleaning:

- Cleaning of high contact areas, such as handrails, handles etc. will be cleaned before & after the service. Providing hand sanitizer at various places around the building will hopefully limit the need of cleaning during the service.

Signage:

- There will be signs at the entrance explaining
 - traffic light system
 - use of masks
 - use of hand sanitizer

Congregation information:

- the welcome team will be trained on all that we are putting in place and available before, during & after the service to help, seat & direct people.

In the case of someone becoming ill whilst in the service, if they do not need emergency care, then they will be encouraged to go home immediately. As the cause of their illness will not be known at the time we will not disrupt the service. The person will be asked to inform the office as soon as possible if they receive a positive COVID test.

These measures will be in place for all services, no matter the set up/content.

We will review at the end of September for October, taking into consideration the amount of people having attended in September and the local COVID case numbers.

Kid's work & Youth leaders will carry out their own risk assessments.