



Job Description

Job Title: Ministry Leader - Pastoral Ministry

Reports to: David Bareham

Based at: Community Church Office
1st Floor, Unit 2, Lakeside Business Village
Fleming Road, Chafford Hundred
RM16 6EW

Role: Lead and facilitate pastoral care at Community Church

Salary: To be confirmed

Hours: 24 hours per week

Key responsibilities and accountabilities:

1. Promote pastoral relationships in the life of Community Church.
2. Develop and lead a pastoral team, equipping them to reach their full potential.
3. Work with Life Group Leaders to ensure good pastoral care of the group.
4. Support Life Group Leaders in their pastoral duties (i.e. linking with the church's pastoral provision).
5. Work with Prayer Ministry Teams to support and follow up pastoral needs.
6. Encourage a culture of Pastoral Care in the church through example, encouraging and equipping.
7. Be responsible for the Pastoral Ministry budget.
8. Build and maintain good relationships with pastoral professionals in other churches, and both local and national organisations.
9. Contact and visit, or arrange others to visit, those who are church members and unable to engage regularly with the church due to illness or other restriction.
10. Be the point of contact for those in need of practical, emotional, psychological and spiritual help, signposting them to the relevant individual or agency.
11. Organise and promote various pastoral care courses as needed.
12. Support the Elders as they minister to the bereaved, including being available to attend funerals / memorial Services.
13. Serve the Leadership Teams of Community Church to support their pastoral care.
14. Be the Safeguarding Lead for Vulnerable Adults.
15. Any other duties reasonably associated with the role.

Scope of job: Community Church adult members, attendees and anyone within the surrounding communities



COMMUNITY CHURCH

Date: 9 April 2024

Qualities and skills required for this role:

Essential that the candidate has:

- A mature Christian faith, a sound and in-depth Biblical understanding, and an active prayer life.
- Previous training of Pastoral Care at some level (evidence required)
- Good listening skills, and be willing to receive further training if this is necessary.
- A robust and up-to-date understanding of mental ill health, with details of any experience or training received so far.
- Able to drive and have an available car.

Further training in these areas will be given as necessary.

Expectations of Leadership at CC

A Leader at CC will:

1. Be a person of prayer, of the Word, and of the Spirit, developing and maturing in their own journey with Christ.
2. Agree with the Values and Purposes of Community Church
3. Contribute (Time, Finances, and Gifting) towards the overall vision of Community Church (but may have some specific vision for the mission of the ministry that they lead).
4. Commit to be part of our Sunday gatherings, a mid week Life Group, and to attend our monthly Corporate Prayer gatherings.
5. Attend Leaders Meetings
6. Be willing to be part of a team of leaders.
7. Regularly sharing the gospel and making disciples
8. Be involved in ongoing discipling and encouraging others in life and mission, including new leaders.
9. Will come under the authority of, and accountable to the Elders of Community Church. (This is a releasing authority and supporting accountability)