

Ministry Teams, Roles & Responsibilities

It is expected that all ministry members are part of a life group

Welcome Team

Leaders – Akin Fayokun
supported by Sharon Bartels for admin & training

Times: 9.45am – 1.00pm

Set up responsibilities

- Set up Welcome areas
 - upstairs notice board
 - Offering box & card machine in main hall

Pack down responsibilities

- Pack down all that was set up and ensure that boxes are placed by the lift for the house team to take back to the container.

What is expected:

- To arrive on time when on rota (once a month)
- To be available during the whole service to welcome latecomers & guide people around the building.
- See Welcome Team document for full details.
- There is no other commitment outside of Sundays but may be asked to help with special events.

See separate [document](#) for full list of responsibilities